

Volunteer Opportunities @ Attleborough Boxing Club

Title : P/T Reception Staff

Term: Ongoing Roles

Shifts Available: -
Thursdays 6.00pm – 9.00pm
Fridays 6.00pm – 8.00pm
Saturdays 10.00am – 12.00pm

The Role: To work on reception, (minimum, one session per week), signing in members and new trainees for training sessions, receiving subscriptions and membership fees, handing out and receiving paperwork, recording data and assisting with general enquiries. Involves handling cash and credit cards. The role is supported by other admin staff, and full training given.

The Person: People, who are confident, aged 18 +, customer friendly, positive attitude, good team player, honest, reliable and trustworthy, basic computer skills. Can supply good references, and be prepared to be DBS processed. Wishing to be a part of a buoyant, forward thinking and well established community club that continues to grow in popularity and diversity. Own transport required due to rural location.

In return all ABC volunteers can use the clubs facilities, cardio vascular, strengthening and conditioning, general fitness areas, free of charge. Club uniform provided.

If you are interested in this role, in the first instance contact the Club Secretary, either email succeed@attleboroughabc.co.uk or phone 01953 457329 (evenings only). For more details about Attleborough Boxing Club visit www.attleboroughboxingclub.co.uk